

## AV Equipment & Extras

Resource for London offers AV services to meet essential event needs. We brief conference organisers at the beginning of each event on the operation of our AV equipment, which is provided on a self-operated basis during the event. Additional support is available on request and free of charge during your event to assist with any technical questions or difficulties with our AV equipment.

Item	Voluntary price	Private Price
Flipchart (comes with paper and pens)	£12	£18
PA System – 2 microphones (fixed or roaming)	£75	£110
Extra Microphone (limited number available for each room)	£12	£18
Stereo System (To be used for large rooms)	£35	£50
Speakers (To be used for small rooms)	£12	£18
Data Projector + Projection Screen (Requires HDMI or VGA Connection)	£85	£125
Induction Loop (To be used with a PA System)	Free	Free
Plasma TV (Requires HDMI Connection)	£35	£50
Display Boards (To be used with pins)	£10	£15
Conference Phone	£20	£30
Camera	£70	£105
White Board	£25	£35
Laptop	£80	£120
50-page Notepad (recycled paper) and 1 black biro	£3 per 1 notepad and pen	£4 per 1 notepad and pen

Updated: March 2023

*All charges are exclusive to VAT. Note: We have limited availability of equipment, and not all rooms are fully fitted out with the full range of equipment, so it's always best to check availability with us. We charge for AV support only if you require a technician to be designated for your room only and be there all the time.*